

AITKIN COUNTY SWCD
130 SOUTHGATE DRIVE
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting held on Tuesday, November 15, 2016. Meeting was called to order at 9:05 a.m. by Roger Vogt, Vice Chair. Pledge of Allegiance was recited.

Those attending were:

Roger Vogt, Vice Chair
Bob Roseberg, Treasurer
Franklin Turnock, Secretary
Tom Fasteland, Reporter
Steve Hughes, District Manager
Lori Nelson, District Secretary
Scott Kittleson, District Conservationist
Maggie Leach, MN BWSR

Those absent were:

Bob Janzen, Chair

Addition to the agenda:

-One Watershed One Plan

A motion was made by Frank Turnock and seconded by Bob Roseberg to approve the amended agenda. Approved unanimously.

A motion was made by Bob Roseberg and seconded by Tom Fasteland to approve the October 18, 2016 minutes. Approved unanimously.

TREASURER'S REPORT

Discussion of expected \$ coming yet by the end of the year and early 2017. A motion was made by Bob Roseberg and seconded by Tom Fasteland to approve the October financial statement. Approved unanimously.

CHECKS WRITTEN

A motion was made by Bob Roseberg and seconded by Tom Fasteland to approve checks written. Approved unanimously.

AIS CLEANING STATION (SELF SERVE)

Cleaning station to clean boats and trailers to be installed at the Big Sandy Lake access. Steve will present this to the AIS Committee on Thursday, November 17, 2016. Cost is around \$18,000.

BUFFER/PLANNING & ZONING POSITION

Discussion. Draft position description has been put together for this position.

ECOFOOTPRINT GRANT IDEAS (3)

Two grants have been received. The first one for \$114,000 and the second one for \$101,500. There is one more round of funding. Grant application is due in December. Looking at funding for invasive species on the land buckthorn, etc.

AREA III & AREA VIII BILLING SWCDs FOR NORTH REGION FORESTER

Steve & Mitch have put a draft letter together asking for \$2400 from Area III and Area VIII that they will be presenting to the Forestry Committee on Thursday, November 17, 2016 (see attached letter). Draft letter was handed out to the supervisors. A motion was made by Tom Fasteland and seconded by Frank Turnock to approve presenting the letter to the Forestry Committee. Approved unanimously.

REQUEST A MEETING WITH THE PERSONNEL COMMITTEE TO REVIEW 2017 WAGES AND BENEFITS

Discussion re: 2017 Wage and Benefit along with the Personnel Policy. Instead of a regular SWCD Board meeting in December the Personnel Policy Committee (Bob Janzen and Tom Fasteland) will meet with staff to update the Personnel Policy. At the same time this Committee will discuss the 2017 Wages and Benefits for employees.

BILLS OVER \$3000

University of MN

A motion was made by Tom Fasteland and seconded by Frank Turnock to approve payment of \$4746.99 to Regents of the University of MN. Approved unanimously.

COST-SHARE PROJECT REVIEWS/PAYMENTS

DAM LAKE PROJECT

Discussion re: Dam Lake project, project is done but we haven't received any paperwork yet. Steve was told it came in under budget. Discussion if the dollars could be reallocated and Steve thought they could be.

A motion was made by Frank Turnock and seconded by Tom Fasteland to approve allowing the staff to pay the Dam Lake project when the bills come in if it is on budget or below and will reaffirm at the January 2017 meeting. Approved unanimously.

COST-SHARE ASSISTANCE CONTRACT/BARB & TOM BASHAW

A motion was made by Tom Fasteland and seconded by Bob Roseberg approve a cost-share assistance contract for Barb & Tom Bashaw, cost-sharing not to exceed \$2630.48 or 50% of the total eligible cost, whichever is less. Approved unanimously.

Frank Turnock asked that a packet of information be sent out to Bill Pratt about SWCD and what the SWCD does.

OTHER

ONE WATERSHED ONE PLAN

Discussion. Maggie talked about One Watershed One Plan and gave a website where information could be found. Steve printed out some handouts on One Watershed One Plan from the BWSR website and handed them out.

SNAKE RIVER REPORT (Bob Roseberg)

No meeting in October.

DISTRICT MANAGER'S REPORT

MARC&D GRANT AGREEMENT 1 AMENDMENT

A motion was made by Frank Turnock and seconded by Tom Fasteland to approve signing of the MARC&D Grant Agreement 1 Amendment. Approved unanimously.

DISTRICT TECHNICIAN'S REPORT (see attached report)
NORTH REGION FORESTER REPORT (see attached report)
DISTRICT CONSERVATIONIST'S REPORT (see attached report)

FARM BILL BIOLOGIST REPORT

- Attended BWSR Academy
- Farm Bill newsletter was handed out
- Site visits
- 2016 Sharptail

MAGGIE LEACH/BWSR

- Buffers (additional meetings in January). Tom Giles is the lead on this.
- MCIT Representative Jen Wolf presented at the BWSR Academy and is willing to come to SWCD Board meetings.

The next meeting will be a Personnel Committee (Bob Janzen and Tom Fasteland) to be held on Tuesday, December 20, 2016 at 9:00 a.m. at the Ag Service Center. The regular SWCD Board meeting will take place Tuesday, January 17, 2017 at the Ag Service Center.

Respectfully submitted

Frank Turnock
Secretary