

AITKIN COUNTY SWCD
130 SOUTHGATE DRIVE
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting held on Tuesday, November 21, 2017 at the Ag Service Center. Meeting was called to order at 9:00 a.m. Pledge of Allegiance was recited.

Those attending were:

Roger Vogt, Chair
Tom Fasteland, Vice Chair
Bob Roseberg, Treasurer
Bob Janzen, Secretary
Frank Turnock, Reporter
Steve Hughes, District Manager
Lori Nelson, District Secretary

Those absent were:

Scott Kittleson, District Conservationist

Additions to the agenda:

- Correction to September minutes
- Thank you letter from Scott Kittleson

A motion was made by Bob Roseberg and seconded by Frank Turnock to approve the agenda with additions. Approved unanimously.

A motion was made by Tom Fasteland and seconded by Frank Turnock to approve the correction to the September minutes and approve the October minutes. Approved unanimously.

TREASURER'S REPORT

Discussion. Steve gave a report on dollars that should be coming in before the end of the year.

A motion was made by Frank Turnock and seconded by Bob Roseberg to accept the October financial statement. Approved unanimously.

CHECKS WRITTEN

A motion was made by Tom Fasteland and seconded by Bob Janzen to approve checks written. Approved unanimously.

LONG RANGE PLANNING

Discussion. Suggestion was made to have a legislator or two come to a SWCD Board meeting in January.

CAPACITY FUND EQUIPMENT

Discussion. Went through the list of equipment—ATV sprayer, trailers, phone system, etc. (see attached list). A motion was made by Frank Turnock and seconded by Tom Fasteland to allow Steve Hughes to start buying some of the equipment up to \$13,000 (ATV, trailers, sprayer, etc) not the phone system. Approved unanimously.

2016 AUDIT

Discussion. Supervisors were given a copy of the 2016 audit. Supervisors would like to have Hugh Heinecke, CPA come to a SWCD Board meeting.

2018 WAGES/BENEFIT REQUEST

Discussion. A motion was made by Frank Turnock and seconded by Tom Fasteland to approve the 2018 Wage & Benefit request (see attached) effective January 2018. Approved unanimously.

WEBSITE

Discussion re: a new website. A motion was made by Tom Fasteland and seconded by Bob Roseberg to approve purchasing a new website. Approved unanimously.

ONE WATERSHED ONE PLAN RUM RIVER

Steve Hughes will be going to the County Board on December 19, 2017 with a resolution from the County supporting Rum River. Steve will also be giving a 2017 AIS update.

BILLS OVER \$3000

PHEASANTS FOREVER/\$14,627.60

A motion was made by Frank Turnock and seconded by Bob Roseberg to approve payment of \$14,627.60 to Pheasants Forever. Approved unanimously.

PHEASANTS FOREVER, LOCAL MATCH/\$6500

A motion was made by Bob Roseberg and seconded by Frank Turnock to approve payment of \$6500 to Pheasants Forever. Aitkin is the fiscal agent and lead county and were billed for the full amount. Carlton County was billed for ½, \$3250 and will reimburse Aitkin County SWCD. Approved unanimously.

AITKIN COUNTY SHERIFF'S OFFICE/\$32,497.80

A motion was made by Tom Fasteland and seconded by Bob Janzen to approve payment of \$32,497.80 to the Aitkin County Sheriff's Office. Approved unanimously.

CROW WING SWCD/\$145.52

A motion was made by Frank Turnock and seconded by Bob Janzen to approve payment of \$145.52 to Crow Wing SWCD (4 Yes, 1 No). Approved.

SCOTT KITTLESON/THANK YOU LETTER

Scott Kittleson read a thank you letter to the SWCD Board for the assistance of Mitch Lundeen, North Region Forester in a recent project.

DISTRICT CONSERVATIONIST'S REPORT (see attached report)

SNAKE RIVER REPORT (Bob Roseberg)

Outreach Coordinator left for another job. With little time left in the grant Snake River will not look for anyone to fill this position.

There is quite a bit of dollars in the project grant.

Discussion as to whether or not there was an application yet for a landowner. The last time Steve talked to Teresa there was some question as to if the landowner is in a Priority Area.

There is some discussion as to the Snake River Group coordinating the One Watershed One Plan as it is an organization that exists already.

DISTRICT MANAGER'S REPORT

No additional information to report.

DISTRICT FORESTER'S REPORT (see attached report)

FARM BILL BIOLOGIST REPORT (see attached report)

- EQIP update
- Easement update

NORTH REGION FORESTER (see attached report)

BUFFER SPECIALIST REPORT (see attached report)

There will be no SWCD meeting in December 2017.

The next meeting will be held on Tuesday, January 16, 2018 at the Ag Service Center at 9:00 a.m.

Respectfully submitted,

Bob Janzen
Secretary

