

AITKIN COUNTY SWCD  
130 SOUTHGATE DRIVE  
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting held on Tuesday, August 16, 2016. Meeting was called to order at 9:00 a.m. by Bob Janzen, Chair.

Those present were:

Bob Janzen, Chair  
Roger Vogt, Vice Chair  
Frank Turnock, Secretary  
Bob Roseberg, Treasurer  
Tom Fasteland, Reporter  
Steve Hughes, District Manager  
Lori Nelson, District Secretary

Those absent were:

Scott Kittleson, District Conservationist

Addition to the agenda:

-Committee meetings

A motion was made by Tom Fasteland and seconded by Bob Roseberg to approve the agenda with an addition. Approved unanimously.

A motion was made by Frank Turnock and seconded by Tom Fasteland to approve the June 21, 2016 minutes. Approved unanimously.

#### TREASURER'S REPORT

Update on financials-1<sup>st</sup> ½ 2016 AIS \$ was received \$138, 406. An amendment for District Capacity \$ was signed for an additional \$20,000 for 2016. The 2017 District Capacity \$ should be coming soon.

A motion was made by Frank Turnock and seconded by Tom Fasteland to approve the June and July financial statement. Approved unanimously.

#### CHECKS WRITTEN

A motion was made by Frank Turnock and seconded by Roger Vogt to approve checks written. Approved unanimously.

## UPPER MISSISSIPPI (GRAND RAPIDS) WATERSHED RESTORATION AND PROTECTION STRATEGY (WRAPS)

Water sampling continues.

### CAITLYN RYAN/CONSERVATION CORPS

Caitlyn's last day was August 12, 2016. She helped out with many tasks including water sampling, Rivers & Lakes Fair, Aitkin County Fair, etc.

### PERSONNEL POLICY COMMITTEE

A Personnel Policy was received from Morrison County as a sample for what Aitkin may want to update to. Bob Janzen and Tom Fasteland were appointed to the Personnel Committee. They were given a copy of the Morrison Personnel Policy and a meeting will be scheduled to start going through the policy and recommending updates to the Aitkin County SWCD Board.

### 2017 SWCD BUDGET

Discussion.

### COST-SHARE PROJECT UPDATES

#### FLEMING LAKE/ENBRIDGE GRANT

Islands will be put in Tuesday, August 23, 2016. Steve will use his boat to tow the islands. Lots of permits required. University of Minnesota is working through that.

#### DAM LAKE (road on the north side)/ENBRIDGE GRANT

This project is being held up by permit application.

#### LONG LAKE CONSERVATION CENTER/ENBRIDGE GRANT

Project is completed. Error on billing \$5,345. Mark Jacobs will talk to the contract re: billing error.

## REVIEW PROJECTS APPROVED THROUGH E-MAIL (see attached e-mail)

DAVID PAVLAK, BIG SANDY LAKE/\$794.50

This project was approved through e-mail. A motion was made by Bob Roseberg and seconded by Frank Turnock to reconfirm approval of cost-share assistance contract for David Pavlak not to exceed \$794.50 or 50% of the total eligible cost, whichever is less. Approved unanimously.

ART SMITH, BIG SANDY LAKE/\$1,467

This project was approved through e-mail. A motion was made by Frank Turnock and seconded by Bob Roseberg to reconfirm approval of cost-share assistance contract for Art Smith not to exceed \$1467 or 50% of the total eligible cost, whichever is less. Approved unanimously.

MICHAEL RUZEK, BIG SANDY LAKE/\$782.90

This project was approved through e-mail. A motion was made by Tom Fastland and seconded by Bob Roseberg to reconfirm approval of cost share assistance contract for Michael Ruzek not to exceed \$782.90 or 50% of the total eligible cost, whichever is less. Approved unanimously.

## COST-SHARE PROJECT REVIEWS/PAYMENT

DAVID PAVLAK, BIG SANDY LAKE/\$794.50

A motion was made by Frank Turnock and seconded by Bob Janzen to approve payment of \$794.50 to David Pavlak. Approved unanimously.

## ENGINEERING NEEDS/AREA 8

Steve Hughes talked with Melissa, Crow Wing County SWCD re: Area 8 engineers to design projects for Aitkin. As of right now Aitkin has a couple of projects that need designed. Melissa will discuss with her Board and see if the Area 8 engineers would be available to help with those.

## JOINT SWCD/ENVIRONMENTAL SERVICES EMPLOYEE PROPOSED

Discussion re: joint position SWCD/Environmental Services Employee. A motion was made by Frank Turnock and seconded by Bob Roseberg to work with Terry and Nate as long as we are getting new \$ and it is for a one year contract. Approved unanimously.

## OTHER

### DOUG & KITTY CLEMENSON, SPIRIT LAKE/2015 COMMUNITY PARTNERS GRANT \$5,000

A motion was made by Bob Janzen and seconded by Roger Vogt to approve payment of \$5,000 to Doug and Kitty Clemenson. Approved unanimously.

### AITKIN COUNTY SHERIFF'S OFFICE/AIS PATROL

A motion was made by Tom Fasteland and seconded by Roger Vogt to approve payment of \$13,402 to the Aitkin County Sheriff's Office. Approved unanimously.

### SNAKE RIVER REPORT (Bob Roseberg)

Next meeting 4<sup>th</sup> Monday in September. Update on Outreach Coordinator and project update given.

### DISTRICT MANAGER'S REPORT (No report)

### DISTRICT TECHNICIAN'S REPORT (No report, Janet absent)

### DISTRICT FORESTER'S REPORT (see attached report)

### REVIEW PROJECT APPROVED THROUGH E-MAIL

### GORDY VETCH/SHORELAND STABILIZATION PROJECT/TULLIBEE GRANT (see attached e-mail)

This project was approved through e-mail. Total project cost is \$2500, grant will pay 75% of this and the landowner will pay the remaining.

### DISTRICT CONSERVATIONIST'S REPORT (see attached)

Scott Kittleson is absent today but his report was handed out. Discussion re: tour at Roger Vogt possibly will be included as part of a tour in October.

FARM BILL BIOLOGIST REPORT (Jake Granfors)

Update on EQIP and easement update.

NORTH REGION FORESTER (see attached)

MLEP \$100 year. A motion was made by Frank Turnock and seconded by Tom Fastland to approve \$100 year for MLEP. Approved unanimously.

Mitch submitted a grant early August.

Discussion re: Committee meetings. Frank suggested having Tom attend other meetings (BSALWMP, Water Planning and Forestry meeting).

The next SWCD Board of Supervisors meeting will be held on Tuesday, September 20, 2016 at 9:00 a.m. at the Ag Service Center.

A motion was made by Bob Roseberg and seconded by Roger Vogt to adjourn.

Respectfully submitted,

Frank Turnock  
Secretary